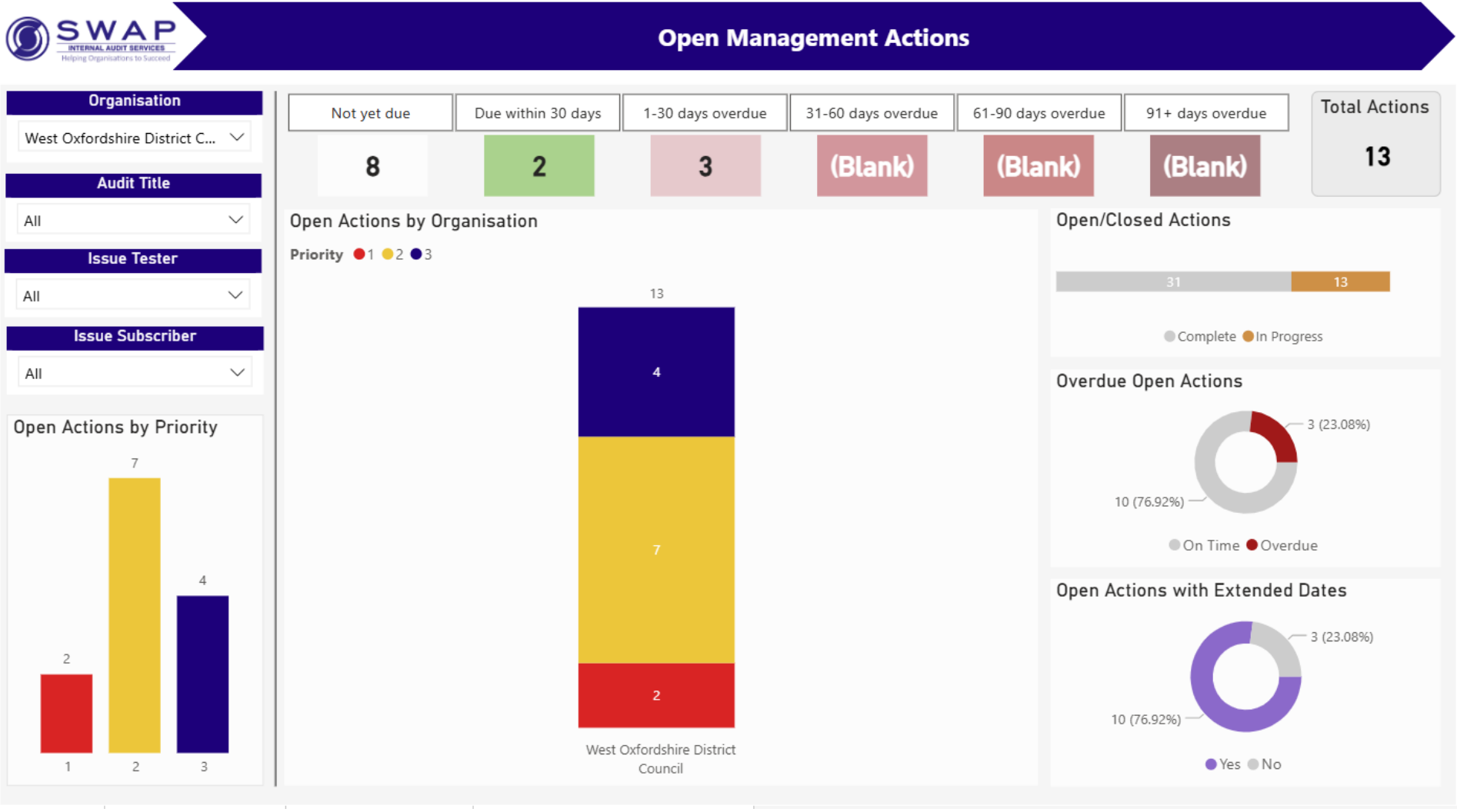


Agreed Actions – November 2025

SWAP Action Tracker - Cotswold and Cheltenham Team Analytics DB Access



Open Agreed Actions - November 2025										
ID (Action Plan)	ID (Issue)	Audit Title	Title (Issue)	Issue Status	Period	Priority Score	AP Status	Original Timescale	Timescale	Follow-Up Assessment
2986	2788	WODC - Property Services - Compliance and Health & Safety - March 2023	Central Property Database Accuracy	Pending Remediation	2023/24	3	In Progress	30/09/24	31/10/25	Nov 2025: We have been advised that this is complete. Evidence to be reviewed.
5340	4997	WODC - Members Allowances and Expenses 2024/25	Budget Monitoring.	Pending Remediation	2024/25	2	In Progress	28/02/25	31/03/26	
5751	5391	WODC - Data Breaches - 2023/24	WODC Data Protection Suggestions	Pending Remediation	2024/25	2	In Progress	30/06/25	31/12/25	Sept 2025: Follow-Up audit in progress
5929	5563	WODC - CT/NNDR 2024/25	WODC Revenues and Benefits Suspense Account Monitoring	Pending Remediation	2024/25	3	In Progress	31/03/25	31/10/25	This action is being followed up as part of this year's Revenues and Benefits audit.
5930	5564	WODC - CT/NNDR 2024/25	WODC Historical Revenues and Benefits Suspense Account Entries.	Pending Remediation	2024/25	2	In Progress	31/03/25	31/10/25	This action is being followed up as part of this year's Revenues and Benefits audit.
5938	5572	WODC - Taxi Licensing Safeguarding Follow Up	WODC Taxi Licensing Income Reconciliation.	Pending Remediation	2024/25	2	In Progress	30/06/25	30/11/25	Nov 2025: We have been advised that the Officer has been on long term sick, and is currently on a phased return. Deadline extended.
5953	5587	WODC - Procurement Cards Follow Up 2024/25	WODC - Procurement Card Spend Transparency reports.	Pending Remediation	2024/25	3	In Progress	30/06/25	30/11/25	Oct 2025: Partially implemented - The policy and procedure document was updated in August. The card expenditure requires processing from May onwards, but we were advised that this is delayed due to leave and sickness.
6603	6185	WODC - S106s 2023/24	Roles, responsibilities, and processes not clearly understood by all officers and external stakeholders.	Pending Remediation	2024/25	2	In Progress	30/09/25	28/02/26	Nov 2025: In progress. Deadline extended.
6604	6186	WODC - S106s 2023/24	A review of engagement with the S106 consultation process is required.	Pending Remediation	2024/25	2	In Progress	30/09/25	28/02/26	Nov 2025: In progress. Deadline extended.
6605	6187	WODC - S106s 2023/24	Monitoring processes for non-financial clauses are insufficient	Pending Remediation	2024/25	2	In Progress	31/12/25	28/02/26	Nov 2025: In progress. Deadline extended.
6606	6188	WODC - S106s 2023/24	Improvements to S106 contribution management required	Pending Remediation	2024/25	3	In Progress	31/12/25	28/02/26	Nov 2025: In progress. Deadline extended.

NB: Please note that the number of 'Not Yet Due' items in the dashboard above is showing as 8, however this is a system error, and it should be 6. We are working to resolve this with system administrators.